



AREA VII AGEHR C.H.I.M.E. GRANT PROJECT

Minnesota, North Dakota, South Dakota, Wisconsin, Manitoba

The Area VII Committee for Handbells in Music Education (hereafter referred to as C.H.I.M.E.), under the supervision of the American Guild of English Handbell Ringers, Inc. (hereafter referred to as AGEHR) Area VII Board of Directors, wishes to strongly encourage schools and other educational institutions to develop music education programs using handbells or handchimes. To support the development of such programs, AGEHR Area VII C.H.I.M.E. is offering a grant program to schools in Minnesota, Wisconsin, North Dakota, South Dakota and Manitoba.

The specifics of this program are listed below. This document also includes an application form. Schools and educational institutions interested in applying for a grant should complete the application and return it to the address indicated herein.

RESPONSIBILITY OF AREA VII

1. Provide a three octave (37 handbell/handchime) set for one school year.
2. Provide 3" or 4" foam pads, covers and portable music binders.
3. Provide a complete set of teaching materials in good and usable condition.
4. Provide a support network of experienced ringers and directors to assist in the development of a beginning ringing program.

RESPONSIBILITY OF SCHOOL

1. Include the C.H.I.M.E. Program as part of the regular schedule, with the same group of students being involved for at least one semester, preferably for the entire year.
2. Purchase a one-year membership in AGEHR, Inc. www.agehr.org
3. Purchase cotton gloves for the student ringers. (Gloves are not necessary for handchimes.)
4. Replacement of teaching materials damaged beyond usefulness, as determined by the Area VII Board or its representative.
5. Repair or replacement of lost or damaged equipment, based on the inspection by an authorized Area VII representative.
6. Pay postage and/or shipping fees for the return of the handbells and teaching materials to Area VII or to the next designated site as directed by the C.H.I.M.E. Representative.
7. Provide insurance coverage based on the replacement value of the handbells/handchimes, accessories and equipment while in the possession of and in transit from the School District or educational institution.
8. Grant Area VII permission to photograph and/or audio/video tape the use of the handbells/handchimes by the students, for marketing purposes only.

RESPONSIBILITY OF THE MUSIC TEACHER

1. Implement the handbell/handchime program as a part of the total music experience.
2. Make full use of the mentor provided by Area VII in order to learn about the proper use of handbells/handchimes.
3. Present the handbells/handchimes to the student body and parents during at least one concert per semester.
4. Begin the necessary planning (*i.e.*, fund raising and scheduling) to continue the handbell/handchime program following the grant.
5. At least one of the following activities will be required:
 - a. attend a local or regional AGEHR conference
 - b. attend an Area VII or National Conference
 - c. attend an Area or National Director's Seminar
 - d. write a brief report/article concerning the project for one of the following journals: *Clapper Chatter* (Area VII) or *Overtones* (National)

FINAL REPORT

A final evaluation of the project must be sent to the Area VII C.H.I.M.E. representative within two months of the conclusion of the grant. This report must include an evaluation of the impact the project had on the school and its music program. Supportive material (*i.e.*, programs, video tapes of classroom activities and performances, student evaluations or responses and other appropriate materials) must be included.

COPYRIGHT RESTRICTIONS

1. The teaching materials provided through this grant are not for sale to the applicant and must be returned to Area VII in good condition.
2. Photocopy or reproduction by any mechanical means of materials provided without prior approval of copyright holder and Area VII is strictly forbidden. Such duplication will result in the immediate cancellation of the grant and will require the immediate return of the handbells/handchimes, accessories and teaching materials.

ADDITIONAL INFORMATION

For additional information contact:

Jessica Westgard

Area VII Chair

3309 Van Buren St. S.

Fargo, ND 58104

Home Phone: 701-281-4588

Email: chair@areaviagehr.org

Area VII Website: www.areaviagehr.org National Website: www.agehr.org



AREA VII AGEHR
C.H.I.M.E. GRANT PROJECT

APPLICATION

EDUCATORS'S NAME _____

MENC MEMBER # _____ AGEHR MEMBER # _____

HOME ADDRESS _____

CITY _____ STATE _____ ZIP _____

HOME TELEPHONE (_____) _____

HOME EMAIL _____

SCHOOL NAME _____

SCHOOL ADDRESS _____

CITY _____ STATE _____ ZIP _____

SCHOOL TELEPHONE (_____) _____

SCHOOL EMAIL _____

I would prefer: _____ handbells
_____ handchimes
_____ either



Continued: AREA VII AGEHR C.H.I.M.E. GRANT PROJECT **APPLICATION**

In the space below, describe your school in reference to the grade levels and education environment. Include or attach your school's mission statement (if available) and information on special programs and/or grants your school has received.

In the space below, write a brief statement giving your education history and experience (including degrees). Describe your experience, if any, with handbells/handchimes.



Continued: AREA VII AGEHR C.H.I.M.E. GRANT PROJECT **APPLICATION**

In the space below, explain how this learning package will be implemented in your school.

Include the following:

1. **Schedule** – including frequency of student exposure to the handbells/handchimes.
Example: number of students to be included and amount of rehearsal time per week.
2. **Time Frame** – specify length of time and give exact dates
3. **Student population** – specify the students who will be included in the program
(general education, special needs education, etc.)

AREA VII AGEHR C.H.I.M.E. GRANT PROJECT
ASSURANCES AND AGREEMENTS



I certify that the statements in this grant application are true, accurate and complete to the best of my knowledge. If selected, I agree to abide by the terms of the grant as detailed. If selected, I agree to accept responsibility for the proper care and maintenance of the grant materials. I will assume responsibility for their safe return or replacement, if damaged, as described in numbers 5 and 6 under "School Responsibilities." In compliance with AGEHR Area VII, National AGEHR and U. S. copyright laws, I agree not to photocopy any music or printed materials provided me by Area VII AGEHR.

EDUCATOR APPLICANT

DATE

PRINCIPAL/ADMINISTRATOR

DATE

My signature below indicates my support of the Principal/Administrator and the Educator involved in the Area VII C.H.I.M.E. Grant Project.

SUPERINTENDENT / DISTRICT OFFICIAL

DATE

TITLE

FOR AREA VII USE ONLY

Date Received _____

Applicant Number _____

Reviewed _____

Result _____

Approved by _____ - C.H.I.M.E. Grant Coordinator

**AREA VII AGEHR
C.H.I.M.E. GRANT PROJECT**



FINAL EVALUATION

EDUCATOR'S NAME _____

SCHOOL NAME _____

SCHOOL YEAR _____

Please respond to the following questions as a means of evaluating the success and effectiveness of your handbell/handchime program that was supported by the Area VII AGEHR C.H.I.M.E. Grant. Please include any additional information you feel will be helpful in the planning and administration of future grants.

Use this page as a cover sheet for your responses.

1. Describe the program, which was developed with the grant. Include the impact on participating students and the general student body. Attach written commentaries by students, parents and administrators. Provide copies of programs and video or audio tapes of performances, if possible. These materials become the property of Area VII and will not be returned. Discuss your plans for the future of a handbell/handchime program in your school.
2. Briefly evaluate the support you received from Area VII AGEHR and Area VII C.H.I.M.E. Include ways you feel we could improve this grant program.
3. List AGEHR and MENC events you participated in during this project. How did these events aid you in this project?

AREA VII AGEHR
C.H.I.M.E. GRANT PROJECT
FOR SCHOOLS



Consent to Photograph, Videotape and/or present image on the Internet

I hereby authorize _____ to
Name of school, organization, media outlet

photograph, videotape, and/or present the image on the internet of

Printed name(s) of minor aged child(ren)

for the purpose of providing working examples of the use of handbells/handchimes for

1. This facility's training and in-service program
2. Sharing positive program examples in the community
3. Regional and National professional conferences of AGEHR, Inc.
4. For use by other professional education organizations

I understand that the consent will be effective from _____ to _____
Grant "begin" date
whatever date is deemed appropriate by Area VII AGEHR and can be withdrawn at any time.

Printed name of legal parent/guardian

Relationship to student

Signature of parent/guardian and relationship

Date